



6040 S. Fashion Blvd. #100  
Murray, UT 84107  
801-262-6661

## Broken & Missed Appointment Policy

In order to provide the best dental service to you, we ask you to arrive to all of your dental appointments on time. If you need to change your reserved appointment time, we request a 24 hour advanced notice. **Changes without a 24 hour notice will be subject to a \$25 broken appointment fee.**

**If reserved appointment time is broken, without the required notice a \$25 broken appointment fee will be charged to the guarantors account.**

If there are more than two broken appointments, the applicable fees will be required to reserve another appointment. Your cooperation will enable us to provide prompt service to all of our patients.

If you arrive more than 15 minutes late to your scheduled appointment, it may be necessary to change the appointment.

## ACKNOWLEDGEMENT OF NOTICE OF PRIVACY PRACTICES

Patient names: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_ have been given an opportunity to read, and or given a copy of Wasatch Gentle Dental's Notice of Privacy Practices.

\_\_\_\_\_  
Signature of patient, or legal guardian

\_\_\_\_\_  
Date

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtained because:

- Individual refused to sign
- Communications barriers prohibited obtaining the acknowledgement
- An Emergency situation prevented us from obtaining acknowledgement
- Other \_\_\_\_\_

Employee signature \_\_\_\_\_ Date \_\_\_\_\_